

Church: St Paul's, St Albans

Spaces Available for Hire

	Room 1	Room 2	Room 3	Room 4	Room 5
Room names / Spaces available	Large hall	Small hall	Upper hall	Lounge	Garden Rooms (x 2)
Area or seating Capacity	17x11m 160 seats at tables	10.5 x 7m 70 seats at tables	9mx7m Seating n/a	9x8m 45 seats	6x5m 20 seats
Ideal for what sort of gatherings?	Children's parties, meals	Children's parties, meals, meetings	Dance classes, Pilates	Meetings, informal groups	Meetings, informal groups
Fees Charged	£24 per hr Sats and after 4pm, £18.20 per hr mid-week before 4pm	£16.50 per hr Sats and after 4pm, £12.50 per hr mid-week before 4pm	£14 per hr Sats and after 4pm, £10.40 per hr mid-week before 4pm	£14 per hr Sats and after 4pm, £10.40 per hr mid-week before 4pm	£9.50 per hr Sats and after 4pm, £7.80 per hr mid-week before 4pm
Reduced rate for charities?	No	No	No	No	No
Use of Kitchen	Tea points included – kitchen charged separately	Tea points included – kitchen charged separately	Tea points included – kitchen charged separately	Tea points included – kitchen charged separately	Tea points included – kitchen charged separately
Arrangements for cleaning, disposal of rubbish etc	Hirer to tidy and clean after. All	Hirer to tidy and clean after. All	Hirer to tidy and clean after. All	Hirer to tidy and clean after. All	Hirer to tidy and clean after. All

	rubbish to be taken away.	rubbish to be taken away.	rubbish to be taken away.	rubbish to be taken away.	rubbish to be taken away.
Sound, Video facilities	Built in PA/AV facility available for £20	Trolley with DVD player and PC connection available for £20	n/a	Trolley with DVD player and PC connection available for £20	Trolley with DVD player and PC connection available for £20
Storage for regular hirers (£ rate/yes/no)	No	No	No	No	No
Comments:	No teenage parties taken, or non-church wedding receptions No activities connected to other faiths accepted e.g. yoga No Sunday hall hire				
Web page	www.stpauls-stalbans.org				
Contact details	office@stpauls-stalbans.org				

St Albans Deanery Synod: Rooms for Hire Doc. Sample Sheet, based on information from Christ Church St Albans

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Spaces Available for Hire					
Rooms / Spaces available	Church	Kitchen			
Area or seating Capacity	360 seats	Small industrial style kitchen			
Ideal for what sort of gatherings?	Large meetings Concerts	Only needed when cooking or using dishwasher			
Fees Charged	£41 per hr Sats and after 4pm, £28.50 per hr mid-week before 4pm	£6.00 per hour (Steam oven £13.50 per hiring)			
Reduced rate for charities?	No	No			
Use of Kitchen	Tea points included – kitchen charged separately	Only hired out with another room			
Arrangements for cleaning, disposal of rubbish etc	Hirer to tidy and clean after. All rubbish to be taken away.	Hirer to tidy and clean after. All rubbish to be taken away.			
Sound, Video facilities	Full PA/AV	No			
Storage for regular hirers	No	No			
Comments:					
Web page					
Contact details					

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